



CITY VETERINARY OFFICE
 Agriculture Office, San Vicente, Tabaco City
 Email Address: agritabaco@gmail.com

SERVICE	STEPS		MAXIMUM PROCESSING TIME	REQUIREMENTS	PERSON TO APPROACH	REQUIRED FEES	TYPE OF SERVICE	CLASSIFICATION
ISSUANCE OF VETERINARY HEALTH CERTIFICATE FOR POULTRY, SWINE AND OTHER LIVESTOCK	1	The shipper must present BAI registration of the farm	10 minutes	BAI Registration	<ul style="list-style-type: none"> • Dr. Reinerio C. Rocha • Dr. Kim-Ronan Romero • Susan Parado 	None	G2C	Simple
	2	The veterinarian will inspect the animal and Certificate of vaccination	5 - 10 minutes	None	<ul style="list-style-type: none"> • Dr. Reinerio C. Rocha • Dr. Kim-Ronan Romero 			
	3	After inspection by the vet the shipper will pay at the City Treasurer's Office for the shipment.	5 - 10 minutes		<ul style="list-style-type: none"> • City Treasurer's Office 	Per City Treasurer's Office's Rate		
	4	The shipper will present the receipt and the veterinarian will issue a veterinary Health Certificate	5 minutes		<ul style="list-style-type: none"> • Dr. Reinerio C. Rocha • Dr. Kim-Ronan Romero 	None		
VETERINARY SERVICES/ TREATMENT/ VACCINATION/	1	Client should go to Agriculture Office at San Vicente, Tabaco City	5 minutes	None	<ul style="list-style-type: none"> • Dr. Kim-Ronan Romero 	None	G2C	Simple
	2	Request for Dog Walk-in Anti-Rabies vaccination and present Dog	5 minutes		<ul style="list-style-type: none"> • Dr. Reinerio C. Rocha 			



DEWORMING		Registration from the Barangay						
ISSUANCE OF VETERINARY HEALTH CERTIFICATE	1	Conduct Client Interview	5 minutes	None	<ul style="list-style-type: none"> • Dr. Kim Ronan Romero • Susan Parado 	None	G2C	simple
	2	Animal Farm Visit	10 minutes		<ul style="list-style-type: none"> • Susan Parado 			